

## REPORT OF THE DIRECTOR OF CORPORATE SERVICES

PRE-CABINET 18th JULY 2022

## COUNCIL'S BUDGET MONITORING REPORT 2021/22

Director and Designation	Author & Designation	Telephone No	Directorate
C Moore, Director of Corporate Services	R Hemingway, Head of Financial Services	01267 224886	Corporate Services

Table 1

Actual for year to 31st March 2022

Department	Working Budget				Actual				EOY Actual Variance for Year £'000	Feb 2022 Forecasted Variance for Year £'000
	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net		
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000		
Chief Executive	34,981	-14,979	-5,718	14,284	36,139	-16,986	-5,718	13,435	-850	-1,060
Communities	161,186	-65,800	23,701	119,086	189,530	-96,109	23,701	117,123	-1,963	-2,128
Corporate Services	80,009	-45,883	-2,732	31,393	77,872	-44,911	-2,732	30,229	-1,164	-1,433
Education & Children (incl. Schools)	197,605	-41,885	29,964	185,685	226,824	-71,961	29,964	184,827	-858	-1,469
Environment	127,489	-82,374	21,254	66,369	135,097	-90,492	21,254	65,859	-510	-276
<b>Departmental Expenditure</b>	<b>601,270</b>	<b>-250,920</b>	<b>66,468</b>	<b>416,817</b>	<b>665,462</b>	<b>-320,460</b>	<b>66,468</b>	<b>411,472</b>	<b>-5,345</b>	<b>-6,367</b>
Transfers to/from Corporate Reserves (Pay Award)*				0				0	0	1,537
Capital Charges/Interest/Corporate Pension reserve adjustment & accumulated leave				-2,852				-3,994	-1,142	-1,400
				-38,668				-38,668	0	0
<b>Levies and Contributions:</b>										
Brecon Beacons National Park				152				152	0	0
Mid & West Wales Fire & Rescue Authority				10,737				10,737	0	0
<b>Net Expenditure</b>				<b>386,185</b>				<b>379,698</b>	<b>-6,487</b>	<b>-6,230</b>
Transfer to / from General Balances				0				1,433	1,433	0
Transfer to / from Earmarked Reserves				0				2,382	2,382	0
Transfers to/from Departmental Reserves										
- Chief Executive				0				425	425	467
- Communities				0				982	982	884
- Corporate Services				0				582	582	684
- Education & Children (incl Schools)				0				429	429	385
- Environment				0				255	255	-9
<b>Net Budget</b>				<b>386,185</b>				<b>386,185</b>	<b>-0</b>	<b>-3,819</b>

\* Pay Award adjustments reflected in departments' actuals as at 31st March 2022

**Chief Executive Department  
Budget Monitoring - Actual 2021/22**

PRE-CABINET 18th JULY 2022

Division	Working Budget				Actual				EOY Actual Variance for Year £'000	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Chief Executive	840	0	-690	151	674	-6	-690	-22	-172	-182
People Management	4,473	-1,558	-1,695	1,220	5,360	-2,522	-1,695	1,143	-77	-54
ICT & Corporate Policy	5,927	-940	-4,012	975	7,003	-2,060	-4,012	930	-45	-136
Admin and Law	4,477	-849	1,321	4,949	4,332	-900	1,321	4,753	-195	-214
Marketing & Media	2,739	-696	-974	1,069	2,459	-651	-974	834	-235	-255
Statutory Services	1,309	-337	436	1,408	1,817	-1,045	436	1,209	-199	-181
Regeneration	15,216	-10,598	-105	4,513	14,494	-9,802	-105	4,586	73	-40
<b>GRAND TOTAL</b>	<b>34,981</b>	<b>-14,979</b>	<b>-5,718</b>	<b>14,284</b>	<b>36,139</b>	<b>-16,986</b>	<b>-5,718</b>	<b>13,435</b>	<b>-850</b>	<b>-1,060</b>

## Chief Executive Department - Budget Monitoring - Actual 2021/22

### Main Variances

PRE-CABINET 18th JULY 2022

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Chief Executive</b>							
Chief Executive-Chief Officer	235	0	206	0	-29	Savings on supplies & services	-31
Chief Executive Business Support Unit	605	0	468	-6	-143	3 vacant posts not filled this financial year & a staff member on maternity leave, £30k savings on supplies & services	-151
<b>People Management</b>							
SCWDP	707	-417	649	-461	-102	Underspend on CCC funded element of the cost centre due to cancellation of training courses late in the financial year. This will not affect drawing down the full grant awarded.	-53
Business & Projects Support	260	0	219	0	-41	Savings on supplies & services	-36
Payroll	630	-357	669	-368	28	Additional software costs relating to migration of system to the cloud	-6
People Services – HR	1,065	-268	1,066	-298	-30	£98k underspend due to vacant posts during the year. This is offset by an unfunded post £22k and a £46k efficiency saving yet to be allocated.	-24
Employee Well-being	769	-350	761	-322	20	Shortfall on budgeted external SLA income. Referrals have reduced from pre covid levels	33
Organisational Development	487	-39	511	-10	53	Training efficiency target not currently being met.	39
Employee Services – HR/Payroll Support	133	0	158	0	25	£17k graduate not funded, 2 x employees regraded with no funding £8k.	24
DBS Checks	124	0	91	-8	-41	Review of DBS checks process & budget to be undertaken	-44
Other variances					11		13
<b>ICT &amp; Corporate Policy</b>							
Welsh Language	120	-11	100	-11	-19	£7k due to period of unpaid leave taken. £12k underspend on Supplies and Services	-20
Chief Executive-Policy	682	-31	660	-28	-18	Vacant posts during the year whilst restructure was completed. New structure now in place.	-109
Other variances					-7		-7

**Chief Executive Department - Budget Monitoring - Actual 2021/22**  
**Main Variances**

PRE-CABINET 18th JULY 2022

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Admin and Law</b>							
Democratic Services	1,886	-276	1,819	-318	-109	Underspend on Members pay £75k & travelling costs £44k, along with an additional £27k of income for work undertaken for the HRA. £37k overspend on supplies and services due to essential upgrades to accommodate hybrid meetings	-112
Democratic Services - Support	502	0	456	-31	-77	Additional income for work undertaken for the Wales pension partnership (£21k) & PCC (£7k); Posts vacant for part of year, which have now been filled. There are also savings on supplies & services.	-80
Land Charges	136	-305	91	-251	10	Less demand for service during the year	6
Central Mailing	45	0	27	-6	-23	Saving on franking machine leasing costs.	-22
Other variances					4		-6
<b>Marketing &amp; Media</b>							
Marketing and Media	370	-167	457	-65	189	Overspend on salaries pending divisional realignment. Loss of income streams from external partners (e.g. ERW £80k). Looking at alternative potential partnership arrangements	187
Translation	563	-52	446	-63	-128	Vacant post pending divisional realignment & number of staff members working reduced hours, savings on supplies & services	-122
Customer Services Centres	1,133	-353	909	-350	-221	12 posts vacant during the year, difficulty in filling posts.	-225
Yr Hwb, Rhydaman a Llanelli	194	-94	85	-53	-68	3 vacant posts pending divisional realignment offset partly by less income, due to decreased demand for desk rental space	-69
Other variances					-7		-26
<b>Statutory Services</b>							
Registration Of Electors	170	-2	228	-88	-27	One off contribution from Electoral commission received for canvassing print and mail costs.	0
Registrars	504	-335	528	-478	-119	Additional income being generated compared to budget. Vacant post in year due to be filled imminently.	-116
Electoral Services - Staff	254	0	209	0	-45	Vacant post during year. Due to be advertised imminently	-45
Other variances					-8		-19

## Chief Executive Department - Budget Monitoring - Actual 2021/22

### Main Variances

PRE-CABINET 18th JULY 2022

Division	Working Budget		Actual		EOY	Notes	Feb 2022
	Expenditure	Income	Expenditure	Income	Actual Variance for Year		Forecasted for Year
	£'000	£'000	£'000	£'000	£'000		£'000
<b>Regeneration &amp; Property</b>							
City Deal	25	0	0	0	-25	Non controllable being charged as a direct cost to the SBCD Joint Committee	-0
* Pay Award adjustments reflected in departments' actuals as at 31st March 2022	49	-594	320	-924	-59	General loss of income due to properties becoming vacant & no immediate prospect of re-letting. This has been partially offset by COVID19 income claim for losses attributable to COVID19. This trend has been offset by a significant one off benefit of £270k as the result of a retrospective rent review for one property in line with the lease terms.	-157
Provision Markets	663	-660	662	-566	92	General downturn in demand for stalls & consequent reduction in achievable rents. Partially offset by COVID19 income claim from WG for losses specifically attributable to COVID19.	93
Administrative Buildings	3,759	-777	3,851	-891	-22	Part year vacant post. To be filled imminently.	-13
Industrial Premises	634	-1,482	730	-1,669	-90	Occupancy levels are still high despite the pandemic	-63
County Farms	126	-342	104	-310	11	Market forces dictate rent/ lease achievable.	29
Livestock Markets	105	-213	92	-38	161	Majority of overspend relates to Nant Y Ci. No rental income for 24 months for Nant Y Ci as per the terms of the new agreement. Additional premises maintenance costs to obtain animal health and farm assurance licences.	165
Other variances					4		-94
<b>Grand Total</b>					<b>-850</b>		<b>-1,060</b>

**Department for Communities**  
**Budget Monitoring - Actual 2021/22**

PRE-CABINET 18th JULY 2022

Division	Working Budget				Actual				EOY Actual Variance for Year £'000	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
<b>Adult Services</b>										
Older People	64,133	-22,099	7,626	49,660	75,903	-35,210	7,626	48,319	-1,341	-2,129
Physical Disabilities	8,397	-1,875	468	6,989	8,371	-2,010	468	6,828	-161	-101
Learning Disabilities	41,859	-10,661	1,980	33,178	44,578	-13,431	1,980	33,127	-51	172
Mental Health	11,051	-4,107	560	7,505	11,249	-4,014	560	7,796	291	230
Support	6,293	-8,559	2,602	337	12,117	-15,386	2,602	-667	-1,003	-201
<b>Homes &amp; Safer Communities</b>										
Public Protection	3,328	-1,248	1,194	3,274	3,547	-1,365	1,194	3,376	102	-17
Council Fund Housing	9,191	-7,996	1,220	2,414	16,036	-14,643	1,220	2,613	199	-12
<b>Leisure &amp; Recreation</b>										
Leisure & Recreation	16,934	-9,255	8,050	15,730	17,729	-10,051	8,050	15,729	-1	-70
<b>GRAND TOTAL</b>	<b>161,186</b>	<b>-65,800</b>	<b>23,701</b>	<b>119,086</b>	<b>189,530</b>	<b>-96,109</b>	<b>23,701</b>	<b>117,123</b>	<b>-1,964</b>	<b>-2,128</b>

## Department for Communities - Budget Monitoring - Actual 2021/22

### Main Variances

PRE-CABINET 18th JULY 2022

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Adult Services</b>							
<b>Older People</b>							
Older People - Commissioning	3,954	-815	3,981	-1,156	-314	Part year vacant posts	-157
Older People - Private Home Care	7,680	-2,573	12,231	-7,479	-354	Part year vacant posts	-508
Older People - Enablement	2,073	-444	1,778	-453	-304	Part year vacant posts	-311
Older People - Private Day Services	284	0	9	0	-275	Reduced provision of day services due to COVID19 restrictions	-276
Older People - Other variances					-94		-878
<b>Physical Disabilities</b>							
Phys Dis - Commissioning & OT Services	844	-297	660	-187	-74	Part year vacant posts	-101
Phys Dis - Private/Vol Homes	1,521	-306	1,194	-142	-163	Demand led - Reduced use of residential respite care due to COVID19	-175
Phys Dis - Aids & Equipment	898	-424	1,345	-1,014	-144	Utilisation of grant funding to realise core budget	-150
Phys Dis - Direct Payments	2,940	-589	3,196	-411	434	Demand for Direct Payments increasing as a consequence of fewer alternatives during COVID19 restrictions e.g. community support and respite	397
Phys Dis - Other variances					-214		-72
<b>Learning Disabilities</b>							
Learn Dis - Employment & Training	1,941	-211	1,645	-182	-266	Staff vacancies and utilisation of grant funding to realise core budget	-251
Learn Dis - Private/Vol Homes	11,916	-4,408	13,595	-5,383	704	Pressure remains on this budget as alternative provision is unavailable due to COVID19 restrictions. Due to this, Welsh Government grant funding is being applied to support this overspend. Some packages have been reduced via the Progression & Review Team although targets for achieving savings have slipped due to restrictions on face to face contact.	740
Learn Dis - Direct Payments	4,018	-558	4,825	-599	767	Direct Payments increasing due to demand	984
Learn Dis - Group Homes/Supported Living	11,635	-1,816	13,496	-2,919	758	Accommodation and Efficiency project plans for strategic longer term future accommodation options as well as current client group has experienced delays due to COVID19. The Progression & Review Team will prioritise Rightsizing in Supported Living in 2022.	578
Learn Dis - Day Services	2,603	-369	2,250	-200	-183	Loss of income & Welsh Government grant funding received, staff vacancies and client taxis not used. Reduced premises and running costs as building based provision is reduced due to social distancing regulations and alternatives provided.	-269

## Department for Communities - Budget Monitoring - Actual 2021/22

### Main Variances

PRE-CABINET 18th JULY 2022

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Learn Dis - Private Day Services	1,536	-82	308	0	-1,146	Day Services significantly reduced. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget.	-944
Learn Dis - Community Support	2,272	-160	2,460	-941	-593	Reduced level provision due to Covid restrictions	-576
Learn Dis - Other variances					-91		-90
<b>Mental Health</b>							
M Health - Commissioning	1,456	-82	1,263	-204	-315	Staff vacancies	-267
M Health - Private/Vol Homes	6,533	-3,294	6,452	-2,871	342	Pressure remains on this budget as alternative provision is unavailable due to Covid restrictions. Some packages have been reduced via the Progression & Review Team although targets for achieving savings have slipped due to restrictions on face to face contact.	429
M Health - Group Homes/Supported Living	1,306	-410	1,819	-512	412	Accommodation and Efficiency project plans for strategic longer term future accommodation options as well as current client group has experienced delays due to Covid. The Progression & Review Team will prioritise Rightsizing in Supported Living in 2022.	374
M Health - Direct Payments	155	-44	244	-13	121	Direct Payments increasing due to demand	117
M Health - Community Support	646	-76	501	-121	-190	Reduced level provision during parts of the year due to COVID19 restrictions	-368
M Health - Other variances					-78		-55
<b>Support</b>							
Holding Acc-Transport	1,495	-1,854	188	-384	162	Provision of additional services to support Hywel Dda	-247
Other Variances - Support					-1,165		46
<b>Homes &amp; Safer Communities</b>							
<b>Public Protection</b>							
PP Management support	104	-8	87	-14	-23	Under on Travel, photocopying & postages due to COVID19	-19
PP Business Support unit	154	0	120	0	-34	Under on Travel, photocopying & postages due to COVID19	-36
Noise Control	218	0	176	-1	-43	Under on salaries	-45
* Pay Award adjustments reflected in departments' actuals as at 31st March 2022	83	-85	82	-41	43	Under achievement of income due to reduction in licensed dog breeders	34
Animal Safety	161	0	117	-5	-49	Under on salaries	-47



## Department for Communities - Budget Monitoring - Actual 2021/22

### Main Variances

PRE-CABINET 18th JULY 2022

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Licensing	356	-337	381	-315	47	Under achievement of licenses income	23
Financial Investigator	89	-410	165	-328	158	Delays in receipt from prosecutions	77
Other Variances					3		-5
<b>Council Fund Housing</b>							
Infection Prevention Control	0	0	2,340	-2,282	58	Commitment to fund Infection Prevention and control in 2022/23	-0
Home Improvement (Non HRA)	722	-303	645	-293	-68	£25k Staff Vacancies & supplies & services	-30
Penybryn Traveller Site	177	-130	212	-99	66	£50k committed for management/repair costs at Penybryn.	48
Temporary Accommodation	512	-110	2,032	-1,497	133	Increased spend on contracted services and supplies	57
Social Lettings Agency	813	-818	817	-801	20	Additional maintenance costs	-18
Other variances					-10		-70
<b>Leisure &amp; Recreation</b>							
Millenium Coastal Park	261	-138	340	-205	12	New parking meters purchased under the Opening of the Visitor Economy grant only 50% funded	-30
Burry Port Harbour	41	-85	68	-145	-32	Accruals processed for mooring income due in relation to the 2019/20 and 2020/21 periods were understated by £17k, plus increased income in 2021/22 due to lease arrangements had not been budgeted £15k.	0
Discovery Centre	6	-88	4	-112	-27	Higher level of car parking and catering concession income achieved than budgeted	-1
Pembrey Beach Kiosk	0	-42	1	-99	-56	Higher level of kiosk sales income achieved than budgeted	-58
Pembrey Ski Slope	418	-422	503	-596	-89	Higher level of income achieved than budgeted	-36
Newcastle Emlyn Sports Centre	320	-158	295	-160	-27	Numerous small underspends on S & S headings	-3
Carmarthen Leisure Centre	1,552	-1,574	1,644	-1,688	-22	Underspends on Utility cost to budget	-6
St Clears Leisure Centre	167	-43	288	-42	122	Premises & Grounds Mtce £92k, Revenue contribution to Capital £19k, Operational Consumables £11k	93
Amman Valley Leisure Centre	961	-848	941	-853	-25	In year vacancies £-138k offset by Revenue contribution to Capital £56k, Reserve contribution £40k, Mtce of Equipment £17k	-30
Actif Facilities	293	0	339	-20	26	Operational Consumables	6
Actif health, fitness and dryside	198	-125	188	-185	-71	In year vacancies £27k, lower Match Funding requirement of £34k, higher grant from LHB than budgeted £10k	9
LAPA Additional Funding (E)	12	-12	186	-196	-10	Under on Operational Consumables	-0
Sport & Leisure General	768	-57	757	-58	-12	Under on Adverting / Marketing	-91
PEN RHOS 3G PITCH	16	-36	6	-60	-35	Higher level of income achieved than budgeted	-31

## Department for Communities - Budget Monitoring - Actual 2021/22

### Main Variances

PRE-CABINET 18th JULY 2022

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Llanelli Leisure Centre	1,293	-1,084	1,334	-1,143	-19	In year vacancies	-62
Outdoor Recreation - Staffing costs	212	0	337	-26	99	£82k contribution to Reserve not budgeted	8
Pembrey Country Park	865	-936	1,208	-1,340	-60	Higher level of income achieved than budgeted	89
Woodland Parks	0	0	15	0	15	Costs for emergency bridge repairs not budgeted	21
Ammanford Library	291	-14	261	-12	-29	In year vacancies	4
Community Libraries	272	-7	255	-4	-13	Numerous minor underspends	4
Libraries General	1,066	-1	1,154	-12	76	Computer costs £34k higher than budgeted, unable to fully achieve vacancy factor £41k	3
Carmarthen Museum, Abergwili.	230	-19	317	-28	78	Revenue contribution to Capital £52k, income loss due to site closure £26k	4
Parc Howard Museum	141	-78	61	-14	-17	Under on other Hired & Contracted Services	6
Museum of speed, Pendine	85	-26	91	0	32	Museum Development consultancy fees not budgeted	38
Museums General	149	0	250	-18	83	Contribution to Reserve £37k, Unable to fully achieve vacancy factor	42
Archives General	142	-3	163	-12	12	Part year effect of new Archive Assistant not budgeted	14
Arts General	15	0	0	0	-15	Vacant post being held pending restructure	-16
St Clears Craft Centre	119	-38	78	-38	-42	In year vacancies	-41
Cultural Services Management	99	0	83	0	-16	Match Funding not required £11k, numerous minor underspends £5k	42
Laugharne Boathouse	153	-114	137	-108	-10	Under on Materials for Resale	-8
Y Ffwrnes	946	-515	680	-192	58	Purchase of technical sound equipment not budgeted £75k offset by numerous minor underspends	-9
Ammanford Miners Theatre	88	-21	53	-3	-17	Staffing 10k plus numerous minor underspends	-8
Entertainment Centres General	462	-62	730	-381	-51	In year staff vacancies £39k, plus numerous minor underspends	-83
Oriel Myrddin CCC	115	0	168	0	53	Forecast contribution to Reserve for start up costs	47
Attractor - Management	0	0	23	0	23	End of year staff costs not budgeted	23
Leisure Management	437	0	427	-2	-12	In year vacant post	21
Other Variances					18		-32
<b>Grand Total</b>					<b>-1,964</b>		<b>-2,128</b>

**Corporate Services Department  
Budget Monitoring - Actual 2021/22**

PRE-CABINET 18th JULY 2022

Division	Working Budget				Actual				EOY Actual Variance for Year £'000	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Financial Services	16,537	-2,637	-2,693	11,206	18,910	-5,824	-2,693	10,393	-814	-651
Revenues & Financial Compliance	63,472	-43,246	-39	20,187	58,962	-39,086	-39	19,836	-351	-782
<b>GRAND TOTAL</b>	<b>80,009</b>	<b>-45,883</b>	<b>-2,732</b>	<b>31,393</b>	<b>77,872</b>	<b>-44,911</b>	<b>-2,732</b>	<b>30,229</b>	<b>-1,164</b>	<b>-1,433</b>

**Corporate Services Department - Budget Monitoring - Actual 2021/22**  
**Main Variances**

PRE-CABINET 18th JULY 2022

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Financial Services</b>							
Accountancy	1,788	-467	1,715	-451	-57	£43k part year net vacancies during the year. Posts have now been filled.	-81
Treasury and Pension Investment Section	263	-195	219	-212	-61	£37k part year vacancies. Posts have now been filled. £23k external SLA income from the WPP and other smaller underspends	-60
Payments	554	-77	503	-75	-49	Part year vacancies during the year. One post yet to be filled.	-65
Audit Fees	322	-93	300	-93	-22	A proportion of audit fees are chargeable directly to grants	-42
Joint Committees - Carmarthenshire	0	0	2	-63	-61	One off transitional grant received during the year	0
Miscellaneous Services	11,128	-122	13,881	-3,434	-559	£364k underspend on past year pension costs. General underspends on supplies and services.	-375
Other variances					-5		-28
<b>Revenues &amp; Financial Compliance</b>							
Procurement	607	-35	506	-35	-101	Part year vacancies during the year. All posts now been recruited into.	-111
Audit	484	-19	406	-35	-94	£61k part year net vacancies. One post yet to be filled. £17k saving on supplies and services along with £16k additional income over budget from SLA income.	-98
Risk Management	151	-0	132	-0	-18	£3k salary saving due to flexi retirement. £7k saving on supplies and services. £8k one off insurance commission	-10
Business Support Unit	141	0	103	0	-38	£32k part year vacancy during the year, now been recruited into. £6k savings on supplies and services.	-38
Corporate Services Training	60	0	18	-0	-42	Low uptake of training courses during year	-48
Local Taxation	940	-763	948	-856	-84	Saving on vacant posts in the year. Two posts still currently vacant. This is offset by an increase in bank charges due to large increase in card payments.	-37
Council Tax Reduction Scheme	16,828	0	17,051	0	223	Increased demand since Covid. WG contribution received for the shortfall in 2020/21, but not replicated in 2021/22.	221
Rent Allowances	41,323	-41,540	37,206	-37,311	112	This areas is demand led and by it's nature will inevitably fluctuate as a result.	-190
Rates Relief	328	0	184	0	-143	Low take-up in 2021/22. Dependant upon demand.	-143

**Corporate Services Department - Budget Monitoring - Actual 2021/22**  
**Main Variances**

PRE-CABINET 18th JULY 2022

Division	Working Budget		Actual		EOY	Notes	Feb 2022
	Expenditure	Income	Expenditure	Income	Actual Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Housing Benefits Admin	1,671	-752	1,471	-716	-164	A number of posts have been vacant during the year, some of which are still vacant due to difficulties in recruiting staff. A large number of staff members are also currently on lower points of the salary scale but budgeted at the top of scale. This is offset by the ongoing annual reduction in admin grant received from DWP.	-329
Other variances					0		1
<b>Grand Total</b>					<b>-1,164</b>		<b>-1,433</b>

**Department for Education & Children**  
**Budget Monitoring - Actual 2021/22**

PRE-CABINET 18th JULY 2022

Division	Working Budget				Actual				EOY Actual Variance for Year £'000	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000		
<b>Schools Delegated Budgets</b>	<b>142,372</b>	<b>-21,363</b>	<b>0</b>	<b>121,009</b>	<b>159,293</b>	<b>-38,284</b>	<b>0</b>	<b>121,009</b>	<b>0</b>	<b>-2,148</b>
<b>Transfer to Reserves</b>				<b>0</b>				<b>0</b>	<b>0</b>	<b>1,656</b>
Director & Strategic Management	1,721	0	139	1,860	1,132	-5	139	1,265	-595	-470
Education Services Division	8,476	-3,246	14,824	20,054	9,076	-3,743	14,824	20,157	103	-50
Access to Education	3,260	-100	5,709	8,869	11,089	-7,742	5,709	9,056	187	76
School Improvement	5,994	-3,885	948	3,057	6,230	-4,301	948	2,878	-180	-67
Curriculum & Wellbeing	9,624	-5,277	1,900	6,246	9,437	-5,208	1,900	6,130	-116	-379
Children's Services	26,157	-8,012	6,444	24,589	30,566	-12,679	6,444	24,332	-258	-87
<b>TOTAL excluding schools</b>	<b>55,233</b>	<b>-20,521</b>	<b>29,964</b>	<b>64,676</b>	<b>67,531</b>	<b>-33,677</b>	<b>29,964</b>	<b>63,818</b>	<b>-858</b>	<b>-977</b>
<b>GRAND TOTAL</b>	<b>197,605</b>	<b>-41,885</b>	<b>29,964</b>	<b>185,685</b>	<b>226,824</b>	<b>-71,961</b>	<b>29,964</b>	<b>184,827</b>	<b>-858</b>	<b>-1,469</b>

## Department for Education & Children - Budget Monitoring - Actual 2021/22

### Main Variances

PRE-CABINET 18th JULY 2022

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Schools Delegated Budgets</b>							
Primary Schools	73,366	-10,813	83,128	-20,575	0		872
Secondary Schools	65,119	-10,517	71,600	-16,997	0	School balances are carried forward to 2022/23 in accordance with legislation	-3,280
Special Schools	3,887	-34	4,564	-711	0		260
Transfer to school reserves	0	0	0	0	0		1,656
<b>Director &amp; Strategic Management</b>							
Director & Management Team	1,315	0	765	-5	-556	Core budget not utilised across the department due to one off grant funding being applied to already incurred expenditure £406k. Travel, supplies & services etc across dept savings identified towards 2022/23 efficiency requirement £150k	-457
Business Support	406	0	367	0	-39	Part year vacant post, delay in recruiting secondment cover and grant income offsetting existing costs	-13
<b>Education Services Division</b>							
School Redundancy & EVR	2,065	0	2,010	0	-55	Departmental support for staff restructures within schools. Schools are advised, supported and challenged on staffing structures proposals.	18
Early Years Non-Maintained Provision	1,404	-1,054	1,387	-1,099	-61	Grant income facilitating the release of core budget for other service in year pressures	-112
Special Educational Needs	3,974	-2,193	4,649	-2,667	200	Staffing costs for additional classes in attached units & new statements approved in year £350k, partially funded by other services having part year vacancies & utilising core budget where grant funding has been applied -£118k	55
Other variances					19		-12
<b>Access to Education</b>							
School Modernisation	307	0	430	-38	85	£64k closed schools, £15k contribution to school project and other 1 off costs incurred in relation to MEP £6k	48
School Meals & Primary Free Breakfast Services	2,648	-100	10,130	-7,462	120	Primary school free breakfasts voluntary income shortfall (£85k) & increased food costs (£35k) due to grab and go bags instead of cereal etc.	47
Other variances					-18		-18
<b>School Improvement</b>							
School Effectiveness Support Services	543	-15	500	-15	-43	2 part year vacant posts	-26
National Model for School Improvement	912	0	825	-57	-145	Additional one off grant funding releasing core budget -£54k. EIG contribution less than expected, with core contribution for employee recharges and grant income regarding recharged totalling -£92k underspend	-41

## Department for Education & Children - Budget Monitoring - Actual 2021/22

### Main Variances

PRE-CABINET 18th JULY 2022

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Other variances					8		0
<b>Curriculum and Wellbeing</b>							
Behaviour Management	306	-122	405	-171	50	Overspent on training of staff and no income from SLA to schools, balances out with underspend in EOTAS.	-13
Welsh Language Support	682	-248	649	-275	-60	Delay in set up of centres and maximising in year grant opportunities	-151
Education Other Than At School (EOTAS)	2,386	-150	2,429	-310	-117	Part year vacant posts within various teams.	-114
Youth Offending & Prevention Service	1,942	-1,164	2,061	-1,326	-43	Additional WG Grant (Support for Young People in Wales) offsetting core budget as with reduced services in some areas & part year vacancies through recruiting pressures due to COVID19 challenges	-61
Adult & Community Learning	638	-631	544	-450	87	Reduced take up on courses impacted on level of grant income eligible to claim and franchise income due via Coleg Sir Gar	-32
School Information Systems	356	-28	313	-39	-54	3 part year vacant posts	-52
Other variances					22		43
<b>Children's Services</b>							
Commissioning and Social Work	6,992	-4	8,158	-954	216	Increased staffing, school transport & assistance to families costs following return to more normal activity after covid 19 pandemic (87k). Also net overspend on legal costs (£129k) - more external providers being used as a result of increased sickness levels internally and also complexity of cases	118
Corporate Parenting & Leaving Care	1,191	-299	1,199	-439	-133	Maximisation of grant income supporting priorities the service had already identified and have staff working on	-158
Fostering & Other Children Looked After Services	4,103	0	5,250	-1,011	136	Increase in Special Guardianship Orders (SGO's) and enhancement costs re more complex children in placements	146
Respite Units	1,012	-15	913	-17	-100	Underspend mainly in relation reduced staffing costs - COVID19 restrictions still in place during the year, recruitment delays, difficulty in recruiting and 1 officer partially grant funded	-45
Childcare	1,802	-1,270	1,502	-1,239	-268	Maximisation of existing grants and also additional in year grant awarded from Welsh Government supporting priorities the service had already identified and have staff working on	-91



**Department for Education & Children - Budget Monitoring - Actual 2021/22**  
**Main Variances**

PRE-CABINET 18th JULY 2022

Division	Working Budget		Actual		EOY	Notes	Feb 2022
	Expenditure	Income	Expenditure	Income	Actual Variance for Year		Forecasted for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Short Breaks and Direct Payments	703	-75	989	-312	49	Overspend due to increased Direct Payments demand since change in legislation, further increase linked to COVID19 £117k and also increased demand for 1-2-1 support under Short Breaks, due to lack of available building based services £117k. This is partially offset by in year grant £125k & in year vacancy £60k CW Thomas	68
* Pay Award adjustments reflected in departments' actuals as at 31st March 2022	111	0	274	-214	-51	Maximisation of grant income, partially offsetting overspends elsewhere within the division	-67
Other Family Services incl Young Carers and ASD	582	-347	854	-664	-44	Sessional worker, travel and activity costs for Young Carers all significantly reduced as still not running clubs or holiday activities in 2021/22 (COVID19 guidance)	-43
School Safeguarding & Attendance	443	-165	698	-534	-115	Maximisation of grant income offsetting overspends elsewhere within the division	-60
Educational Psychology	995	-140	1,247	-353	39	Overspend mainly in relation to increased staffing costs - ongoing demand for additional staff, together with demands arising following COVID19 pandemic	13
Other Variances					14		31
<b>Grand Total</b>					<b>-858</b>		<b>-1,469</b>

**Environment Department**  
**Budget Monitoring - Actual 2021/22**

PRE-CABINET 18th JULY 2022

Division	Working Budget				Actual				EOY Actual Variance for Year £'000	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000		
Buisness Support & Performance	3,750	-3,784	1,969	1,935	5,355	-5,501	1,969	1,822	-112	-98
Waste & Environmental Services	26,626	-4,590	2,670	24,706	29,856	-7,655	2,670	24,871	165	479
Highways & Transportation	53,063	-31,211	12,922	34,774	52,842	-30,773	12,922	34,991	217	83
Property	38,899	-40,697	2,577	778	41,974	-44,224	2,577	327	-451	-381
Place and Sustainability	5,151	-2,092	1,117	4,176	5,070	-2,339	1,117	3,848	-328	-359
<b>GRAND TOTAL</b>	<b>127,489</b>	<b>-82,374</b>	<b>21,254</b>	<b>66,369</b>	<b>135,097</b>	<b>-90,492</b>	<b>21,254</b>	<b>65,859</b>	<b>-510</b>	<b>-276</b>

## Environment Department - Budget Monitoring - Actual 2021/22

### Main Variances

PRE-CABINET 18th JULY 2022

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Business Support &amp; Performance</b>							
Facilities Management - Building Cleaning	4,149	-3,691	5,740	-5,361	-78	Net effect of vacancies during the year. Recruitment completed and all posts filled.	-24
Business Support	-435	-35	-461	-35	-26	Net effect of vacant posts during the year, most now recruited.	-58
Departmental - Core	42	0	61	0	19	Health & Wellbeing posts not budgeted for (£11k); previous year efficiency not yet delivered.	19
Departmental - Policy	-8	0	-32	0	-23	Net effect of vacancy. Recruitment now complete.	-25
Other variances					-3		-10
<b>Waste &amp; Environmental Services</b>							
Waste & Environmental Services Unit	-43	0	-94	-0	-50	Staffing complement being assessed and recruitment exercise will progress in the new financial year. Reduced spend on supplies & services.	-58
Emergency Planning	76	0	60	0	-16	LRF commitment covered by 2021/22 WG grant (£12k). Salary not at top of budgeted scale point (£4k).	-16
SAB - Sustainable Drainage approval Body Unit	126	-130	110	-69	46	Anticipated income not materialised - Dependent on number of submissions and market buoyancy of development projects	57
Environmental Enforcement	573	-18	549	-18	-24	Underspend relates to vacated posts. Work underway to assess future needs.	-25
Public Conveniences	241	-6	199	-12	-48	Due to a change in legislation with effect from the 1st of April 2020, Business Rates for stand alone public conveniences are now eligible for a 100% rate relief, this outturn includes 2020/21 and 2021/22 savings.	-52
Cleansing Service	2,712	-129	2,821	-267	-28	Staffing complement being assessed and recruitment exercise being planned.	-71
Waste Services	17,616	-1,252	18,855	-1,765	726	Additional treatment costs due to alternative processing arrangements as a result of the temporary loss of the materials recycling facility at Nantycaws	900
Green Waste Collection	566	-435	518	-516	-129	Increased customer base throughout last season and high volume of early sign up (pro-rata) at the beginning of the 2022-23 season.	-110
Grounds Maintenance Service and urban parks	3,596	-2,505	3,330	-2,544	-305	Reduced reliance on contracted services and vacancies during the year, recruitment in progress.	-145
Other variances					-7		-1
<b>Highways &amp; Transportation</b>							
Departmental Pooled Vehicles	0	0	16	0	16	Underutilisation of the departmental pooled vehicles during the pandemic.	0
Transport Strategic Planning	365	0	355	0	-11	Project Management fees recovered from grants	-23

## Environment Department - Budget Monitoring - Actual 2021/22

### Main Variances

PRE-CABINET 18th JULY 2022

Division	Working Budget		Actual		EOY	Notes	Feb 2022
	Expenditure	Income	Expenditure	Income	Actual Variance for Year		Forecasted for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Section 106 Transport schemes	0	0	1	-18	-17	Income received in 2021/22 for expenditure incurred in previous years	-11
School Transport	12,114	-923	12,747	-1,099	457	Additional operating days plus supply chain tender prices are increasing	379
Traffic Management	531	-70	973	-608	-97	Net increase in Traffic Regulation orders income	-103
Nant y Ci Park & Ride	82	-34	115	-55	12	Reduced demand on the service	12
Road Safety	240	0	102	-1	-138	Underspend due to vacant posts, one filled during the year and another to be filled early in 2022/23, an officer working part time hours and also an increase in Project Management fees recovered from grants.	-94
School Crossing Patrols	154	0	134	-3	-23	Recruitment difficulties in attracting applicants for some locations.	-22
Other variances					18		-54
<b>Property</b>							
Property Division Business Unit	136	0	69	0	-67	Net effect of the transfer of the previous Head of Property post holder	-68
Property Maintenance Operational	26,895	-28,326	32,474	-34,293	-388	Increased income from internal recharges reflecting work completed during the year, including significant unexpected projects.	-423
Other variances					4		110
<b>Place and Sustainability</b>							
Planning Admin Account	149	-16	300	-185	-18	Savings on supplies and services including the part-year effect of the Head of Service vacancy (now filled)	-61
Building Control - Other	218	0	208	-1	-11	Underspend due to Building Control Surveyor vacancies during the year but filled in Feb/ Mar	-12
Forward Planning	734	-2	627	-34	-139	£80k underspend due to staff vacancies (two of the three to be filled imminently), and £59k savings on consultants and other fees both due to COVID19 related delay in the LDP process	-129
Conservation	499	-13	481	-55	-60	Two vacant posts during the year - filled in Apr 2022	-59
Renewable Energy Fund	0	-52	0	-99	-47	Additional income received including £30k from previous years	-6
Net Zero Carbon Plan	131	0	75	0	-55	Vacant post to be recruited in 2022/23. Reduction in provision for grid infrastructure connection costs	-72
departments' actuals as at 31st March					2		-20
<b>Grand Total</b>					<b>-510</b>		<b>-276</b>